



Tip Sheet & Printable Resources



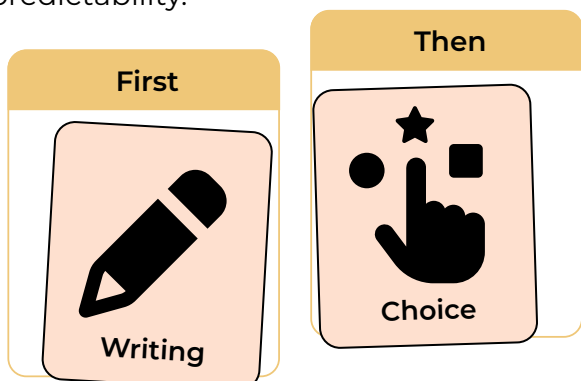
Visual Schedules

A visual schedule shows images of activities planned for a specific time. It can reflect the plan for a whole day or one part of the day (e.g. a morning session or group time activity).

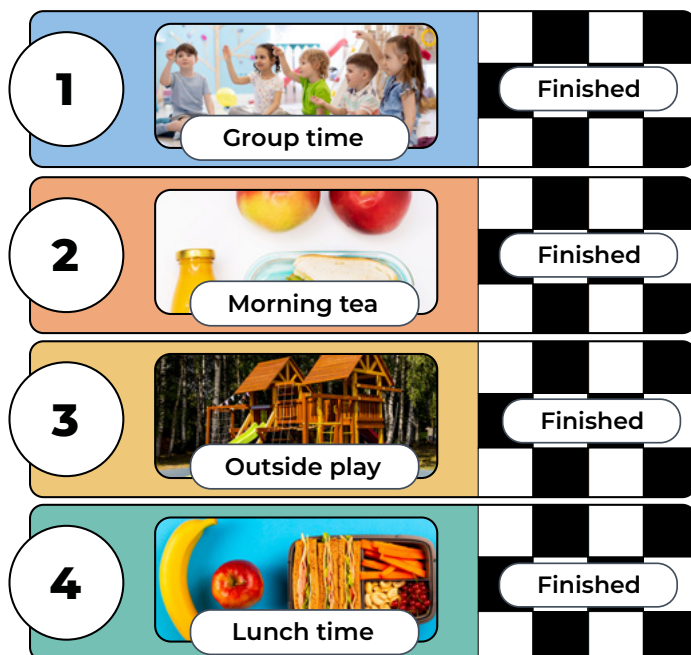
A visual schedule can:

- Be created using symbols, photos, illustrations, and/or written words.
- Show when activities have been completed or how many activities remain.
- Include a finished 'pocket' or 'strip' to visualise the end of an activity.

Visuals, unlike verbal instructions, are **permanent**. Using a visual schedule to support discussing the day's plan can support processing, understanding, and predictability.



Visual schedule example



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How do I use a visual schedule?

Visual schedules should be displayed in a prominent place in the classroom for educators and children to refer to. The schedule can be pointed to when discussing the day or session (e.g. *"This morning we have outside play, then inside group time"*). The schedule can also be updated to reflect planned changes to the routine (e.g. incursions or relief staff). Although sample icons and illustrations have been used in this resource's examples, educators may like to use actual photographs of their setting instead.

Tips for making a visual schedule:

An example **ready-to-use visual schedule** with generic illustrations and blank cut-outs can be found on the following pages. Use this as a guide or customise for your own setting or schedule needs. See following tips for using these templates:

Visual schedule backing boards & visuals (page 3-4):

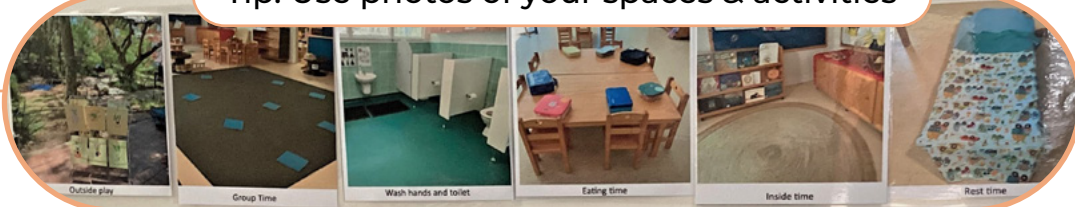
1. Print pages 3-4 and cut around the template guide marks.
2. Laminate the backing board and visuals.
3. Add velcro strips to the backing boards and reverse side of the visuals to adhere.

Tip: Visuals can be long, short, vertical, or horizontal

Customisable visuals template (page 5):

1. Print page 5 and cut around the template guide marks.
2. Glue required photographs/visuals to the cut outs or, if using the resource digitally, you can click to insert images direct into resource prior to printing).
3. Laminate and velcro the visuals and use with backing boards using above steps.

Tip: Use photos of your spaces & activities



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Schedule Backing Board

Print, cut, & use!



To-do

Finished



Sample Schedule Visuals

Print, cut, & use!



Inside play



Outside play



Pack away



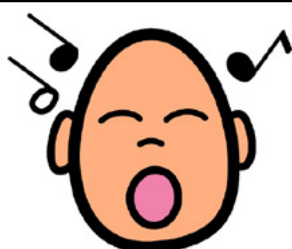
Meal time



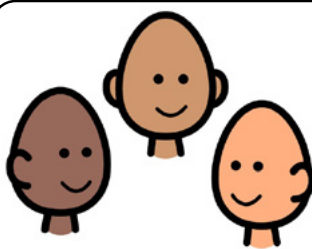
Meal time



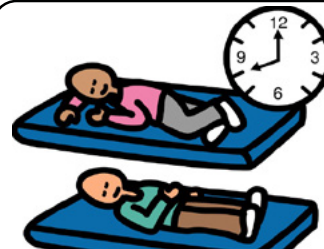
Story/read



Music



Group time



Rest time



Toilet



Wash hands



Home time

Above illustrations are sourced from **My Boardmaker®**



Custom Visual Template

Customise, cut, & use!

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